

# Memo

To: Mayor Grenier & City Council  
From: Pamela E Laflamme, Community Development Director  
Date: February 3, 2022  
Re: Route 110 Water & Sewer Extension Design Contract

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The City received two statements of qualifications for the Route 110 water & sewer extension project. The two proposals submitted were from Horizons Engineering and CMA Engineers. Both firms have experience with infrastructure projects and the North Country region.

After careful review of both proposals, a selection committee comprised of staff from Berlin Water Works, Public Works, Pollution Control, our consultant from MRI, and the Superintendent from the North Conway Water Precinct, we were able to come to a decision quickly. Both firms are capable of doing the work which made the decision difficult but CMA proposed a more aggressive schedule to get the project designed which will get us to the point of construction faster. We would recommend to the Mayor and Council that the City hire CMA Engineers. for this project.

Suggested Motion: A motion to authorize the City Manager to enter into a contract and hire CMA Engineers to do the design of the water & sewer extension on Route 110 for a sum not to exceed \$250,000.00. (This project will be funded by ARPA funds appropriated to the City by the Coos County Delegation).